

**WORKSHOP AND MEETING AGENDAS**  
**STATE TEXTBOOK AND INSTRUCTIONAL MATERIALS QUALITY COMMISSION**

February 28, 2024  
10:00 A.M. CST

**Location**

In Person:  
Davy Crockett Tower  
Hearing Room 1-A  
500 James Robertson Pkwy  
Nashville, TN 37219

**Livestream:** [Link](#)

**Textbook Commission Workshop Agenda\***

1. Introductions of Commission Members & Opening Remarks  
Dr. Linda Cash, Commission Chair
2. February 28, 2024 Commission Meeting Workshop Agenda Items  
Dr. Linda Cash, Commission Chair
3. Section D: Advisory Panelist Selection  
Ms. Virginia Mayfield, Senior Director TDOE
4. Section D: Science Adoption – TDOE Advisory Panelist Training Input  
Ms. Virginia Mayfield, Senior Director TDOE
5. Draft the 8-year Instructional Materials Adoption Plan  
Ms. Virginia Mayfield, Senior Director TDOE

**\*The Textbook Commission Meeting will begin immediately after the workshop. The Commission will adjourn (if needed) at the time announced during the workshop or meeting.**

## Textbook and Instructional Materials Quality Commission Meeting Agenda February 28, 2024

### 1. Welcome & Introductions

- a. Call to Order  
Dr. Linda Cash, Commission Chair
  - b. Roll Call  
Ms. Tabatha Siddiqi, Recording Secretary, Tennessee Department of Education
  - c. Introductions of Commission Members  
Dr. Linda Cash, Commission Chair
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### 2. Consent Items (Voice Vote)

- a. Adoption of Agenda  
Dr. Linda Cash, Commission Chair
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### 3. Action Items (Roll Call Vote)

- a. Approval of Minutes-September 6, 2023  
Dr. Linda Cash, Commission Chair
  - b. Approval of Science Instructional Materials Scoring Rubrics  
Dr. Linda Cash, Commission Chair
  - c. Library Materials Appeals (standing item)  
Materials Appeals occur during regularly scheduled meetings per the Library Guidance provided by the Commission. Appeals will be next heard during the March convening of the Commission.
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### 4. 2024 Meeting Dates

Regularly Scheduled Meeting: March 2024  
Special Call Meeting: July 2024  
Regularly Scheduled Meeting: September 2024

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### 5. Other Business from the Commission

- a. Library Materials Appeals-Creation of a submission form  
Dr. Linda Cash, Commission Chair
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### 6. Adjournment

Dr. Linda Cash, Commission Chair