



**BILL LEE**  
GOVERNOR

STATE OF TENNESSEE  
**DEPARTMENT OF EDUCATION**  
NINTH FLOOR, ANDREW JOHNSON TOWER  
710 JAMES ROBERTSON PARKWAY  
NASHVILLE, TN 37243-0375

**LIZZETTE REYNOLDS**  
COMMISSIONER

April 2, 2024

Mrs. Cassie Wells  
Genesis Learning Centers  
430 Allied Drive  
Nashville, TN 37211-3304

Dear Mrs. Wells:

Please find the attached summary review of findings from the School Nutrition Program's 2022-23 fiscal year administrative review of Genesis Learning Center's National School Lunch Program and School Breakfast Program. This review was conducted the week of March 25, 2024, with the exit date of April 1, 2024. The attached summary includes the identified findings and the corrective actions required.

District responses and supporting documentation of corrective actions are required for all findings, and findings must be corrected district wide. The School Nutrition Program director must provide the responses to the findings via the Tennessee: Meals, Accounting, and Claiming (TMAC) system in the "Compliance" section, as discussed with the lead reviewer. Technical assistance areas do not require responses; these suggestions are only to help the district improve the program. They are also available in the "Compliance" section in TMAC.

All corrective actions shall be documented and supported in the "Compliance" section in TMAC no later than May 3, 2024. During this timeframe, if you identify errors or points of disagreement in our findings, please contact me to discuss next steps. If there are no errors or points of disagreement, please be mindful that refusal or failure to comply with the required, corrective actions within the allotted timeframe may result in fiscal action.

Upon receipt Genesis Learning Center's documented corrective action, the Tennessee Department of Education will determine whether the documentation is complete and resolves the findings identified. Once the department approves the corrective actions, your district will receive a closure letter closing the review within 30 calendar days.

If you have any questions or concerns, please contact our office at (800) 354-3663.

Sincerely,

Joshua Nunnally  
State Director of School Nutrition  
School Nutrition Program

**Genesis Learning Centers (P150)**

**Review ID: 3637**

**Exit Conference Date: 4/1/2024**

**Review Year:** 2023-2024

**Month of Review:** February

**Lead Reviewer:** Gary Gluch

Area	Findings ID	Finding Description	Required Corrective Action
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**SFA - Level Findings**

300 - Meal Counting and Claiming	V-0300	The program agreement indicated that offer versus serve was implemented for all grades. Observation revealed that offer versus serve at breakfast and lunch is not implemented at all grade levels.	Update the Site application (A3) and (B3) to correctly reflect offer versus serve (OVS) is not implemented for all grade levels. Submit general waiver to the State School Nutrition Director to waive the OVS requirement for high school students. Upload the signed waiver to demonstrate compliance.
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**Site - Level Findings: Genesis Academy (9055)**

400 - Meal Components and Quantities - Lunch	V-0400	Observed planned menu quantities did not meet the meal pattern requirements for the review period.	Communicate and manage compliance for the required meal component quantities with the vendor. Upload 4 weeks of properly completed production records along with photographs of the menued lunch for each day by grade group.
400 - Meal Components and Quantities - Breakfast	V-0400	Observed planned menu quantities did not meet the meal pattern requirements for the review period.	Communicate and manage compliance for the required meal component quantities with the vendor. Upload 4 weeks of properly completed production records along with photographs of the menued breakfast for each day.
400 - Meal Components and Quantities - Breakfast	V-0400	Observed that there was no signage displayed explaining what constitutes a reimbursable breakfast.	Create breakfast signage that explains what constitutes a reimbursable breakfast. Upload a photo of signage on display in each classroom.
400 - Meal Components and Quantities - Lunch	V-0400	Observed the school serves multiple age groups, and the menu is not structured to comply with the corresponding age/grade groups.	Revise the menus and record correct serving sizes related to the age/grade group on a week of production records. Upload the revised menu and production records.
400 - Meal Components and Quantities - Breakfast	V-0400	Observed the minimum daily quantity requirements were not met.	Communicate and manage compliance for the required meal component quantities with the vendor. Upload 4 weeks of properly completed production records along with photographs of the menued breakfast for each day.
400 - Meal Components and Quantities - Lunch	V-0400	Observed that there was no signage displayed explaining what constitutes a reimbursable lunch.	Create lunch signage that explains what constitutes a reimbursable lunch. Upload a photo of signage on display in each classroom.
400 - Meal Components and Quantities - Lunch	V-0400	Observed the minimum daily quantity requirements were not met.	Communicate and manage compliance for the required meal component quantities with the vendor. Upload 4 weeks of properly completed production records along with photographs of the menued lunch for each day by grade group.