



BEST FOR ALL

We will set all students on a path to success.

COVID-19 Charter School & CMO Call

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June 19, 2020



BEST FOR ALL

We will set all students on a path to success.

ACADEMICS

ALL TENNESSEE STUDENTS WILL
HAVE ACCESS TO A HIGH-QUALITY
EDUCATION, NO MATTER WHERE
THEY LIVE

EDUCATORS

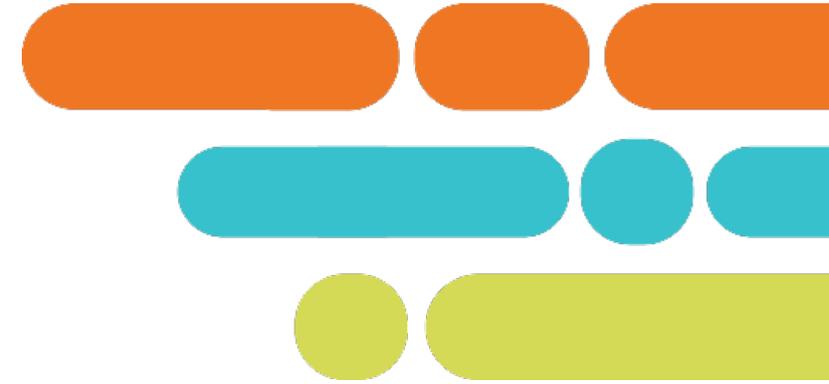
TENNESSEE WILL SET A NEW PATH
FOR THE EDUCATION PROFESSION
AND BE THE TOP STATE TO
BECOME AND REMAIN A TEACHER
AND LEADER

TN

Department of
Education

Agenda

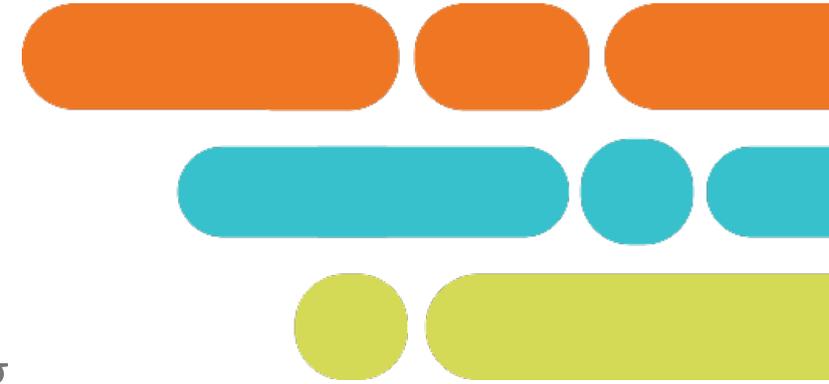
- SBOE Continuous Learning Plan
- Facilities Funds
- Reopening Guides and Toolkits
- Resources
- Questions



Objectives

Today, we will:

- Notify you of upcoming policies and rules regarding continuous learning plans
- Revisit facilities funds management
- Highlight guidance from certain reopening toolkits
- Provide links to resources
- Address any issues or questions



Continuous Learning Plan Emergency Rule and Policy

- Purpose of the Emergency Rule and Policy
 - Meet required 180 days of instruction; 6.5 hour requirement in law
 - Student access to high quality instruction aligned to state standards
- All public charter schools or their CMO required to submit CLP to TDOE for approval by July 24, 2020.
- Encouraged to send a copy to the Authorizer *prior* to submission to TDOE; Must send copy of what was submitted to TDOE to the authorizer.
- TDOE will post CLP template, any rubric used for review, and approval process on website.
- CLP required to address certain topics as further defined in policy
- “Access to” 6.5 hours of instructional time for 1-12 and 4 hours for K
- Definition of Instructional Time, Synchronous Instruction, Asynchronous Instruction in rule
- Special populations, ELs, At-Risk Students
- Attendance and grading required



Facilities Funds

- Ensure that all LEA roles have been assigned. Go here for the [ePlan User Access Form for LEAs](#)
- Grantees should input individual line items into ePlan by clicking “Modify” under their “Budget” section.
- Schools must upload the following documents under “Related Documents” in ePlan:
 - Application (NOT the award document)
 - Assurance
 - Cover Letter
- Complete your draft
- After LEA approvals, TDOE must approve
- Only when TDOE approves can you submit a Reimbursement Request



Re-Opening of Schools - Toolkits

- Academics
- Access & Opportunity
- Assessing Student Learning
- Charter Schools
- Consolidated Funding
- Counseling
- Early Childhood
- Finance
- Governance
- Health and Public Health
- Nonpublic Schools



Re-Opening of Schools - Toolkits

- Postsecondary Transitions
- Professional Development
- Safety & Operations
- School Improvement
- School Nutrition
- Special Populations
- Staffing
- Technology
- Transportation
- Wellbeing and Mental Health
- Additional Tools & Templates



Re-Opening of Schools – Charter Schools

- Thoroughly clean & disinfect all school facilities, buses, equipment, books & supplies (or have vendors do so)
- Audit existing classroom seating plans
 - For group tables, decrease table capacity by $\frac{1}{2}$
 - For individual desks, stagger & mark their arrangement to allow several feet of distance between them
 - Identify supplemental areas that can be utilized if classroom capacity is insufficient
- Communal areas
 - Designate permissible seating & distancing
 - Create developmentally appropriate signage
 - If subject to congestion, identify times for adult monitoring



Re-Opening of Schools – Charter Schools

- Plan for additional time for transitions and procedures
- Train faculty & staff on safety protocols
 - Modeling
 - Ideal responses to scenarios
- Communicate with families
 - Expectations for health & safety
 - How families can prepare their children for a smooth start
 - Ensure consistent messaging with LEA
 - Schedule multiple meetings so that families can see the new structure (in-person & virtual)



Re-Opening of Schools - Academics

- Learning Spaces
 - Involve educators in the design
 - Remove high-traffic, fabric seating areas
- Materials
 - Individual student supplies & manipulatives
 - Clean & disinfect shared materials
 - Create printed packets
 - Provide digital simulations
 - Prioritize a 1:1 environment in middle & high schools
- Instructional Delivery
 - Determine needs for interventions & remediation through benchmark & diagnostic assessments & analysis of high school coursework
 - Elementary: focus on foundational literacy & math skills
 - Middle & High: plan vertically to identify content gaps



Re-Opening of Schools - Academics

- Student Movement
 - Utilize block schedules to minimize frequent class changes
 - Sample elementary, middle & high school schedules
- District Spotlights
- Checklists
- Resources



Re-Opening of Schools - Transportation

- Survey transportation needs
 - Revise drop-off & pick-up procedures
- Routing: reduce the number of students on a bus at a given time
 - If fewer riders, revise routes
 - Stagger start/end times
 - Shorten routes
 - Use additional buses
- Health screenings for drivers and riders
- Social Distancing
 - Tape off every other row & place one student per seat
 - Siblings can share seats
 - Assigned seats
 - Protocols for boarding & exiting the bus



Re-Opening of Schools - Transportation

- Safety Protocols
 - Masks or PPE for drivers
 - Masks for students
 - Provide hand sanitizer
 - Weather permitting, lower the windows
 - Additional staff/monitors
 - Contact tracing
- More Frequent Cleaning – TDOH recommends cleaning between each route
- Training on protocols, screening & communications with parents & staff
- Considerations
 - Fiscal impact
 - Personnel needs (e.g. bus driver shortage)
 - Additional cleaning/disinfecting protocols



Re-Opening Schools - Technology

- Summer Use & Close-Out
 - Create a plan for intended summer use
 - Establish pickup & dropoff points
 - Check in all devices
- Prepare for redeployment
 - Install critical security updates
 - Run malware & virus scans
 - Clear devices of stored data unique to a student
 - Install new programs or applications for use
 - Update your acceptable use policy
- Conduct capacity surveys of schools, staff & students
 - Devices
 - Connectivity
 - Technology literacy



Re-Opening of Schools - Technology

- Training
 - Instructional videos (e.g. YouTube)
 - Printed how-to guides
 - In-person training
 - Helpline or office hours for call-in supports
 - Vendor-created supports
 - Training offered by Trevecca University for TN educators
- Procurement
 - State pricing through Dell, Lenovo, HP, Apple, Microsoft
 - Consider leasing
 - Value-added services
 - Mobile device management solution



Re-Opening of Schools - Technology

- Determine your device strategy
 - 1-1, rotating, BYOD or hybrid models
 - 3-4 year life cycle
 - Lost/stolen/unrecoverable can be 5-15% per year
- Connectivity
 - Leverage local providers
 - Obtain wireless hotspots
 - Promote low-income broadband programs
 - Extend school WiFi to parking lots & assign access times
 - Arrange with local businesses to have “school time” to access the internet
 - Use buses as mobile hotspots



Resources

- [SBOE Rules and Policies](#)
- [TDOE Reopening Guidance](#)
- [TDOE Coronavirus Website](#)
- Contact Judy Spencer at judy.spencer@tn.gov



Questions

- What questions do you have?
- How can we best support you at this time?

